



**Tuesday September 28, 2021**  
**Fairlawn Sewer Authority Board of Directors Meeting**

**1. Welcome and call to order**

**Subject: Confirmation of a Quorum**

**Type: Information**

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

**2. Approval of the agenda**

**Subject: Revisions to the agenda**

**Type: Procedural**

All revisions to the published agenda are to be registered and approved prior to discussion

**3. Citizen comments**

**Subject: Citizen comments**

**Type: Procedural**

The Fairlawn Sewer Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

**4. CONSENT ITEMS 5, 6 and 7**

**5. Approval of minutes**

Subject: Review of minutes from monthly meeting

Type: Decision

Suggestion: Approval of minutes from August 24, 2021 Board meeting

**6. Financial matters**

Subject: Review of monthly statement of revenues and costs

Type: Decision

Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency

Type: Decision

Suggestion: Approval of account status

Subject: Review of budget performance

Type: Decision

Suggestion: Approval of budget status

## **7. Informational items**

Subject: PSA work hours  
Topic: Information

Subject: J. Guthrie term expires 10/2023  
Topic: Information

Subject: We will mix our green card inventories  
Topic: Information

Subject: We are working with the Resource Authority to define future capabilities  
Topic: Information

Subject: We are conducting a joint Post Office throughput audit  
Topic: Information

## **8. Action items new business**

Subject: D. Setliff term expires 12/2021  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Should we investigate an authority location?  
Topic: Discussion and decision  
Suggestion: Decision

## **9. Action items old business**

Subject: Preliminary discussions establishing our strategic plan  
Topic: Discussion and decision- limited to 30 minutes or less  
Suggestion: Decisions as are necessary

Subject: Belspring Estates project status  
Topic: Discussion and decision to place project on hold  
Suggestion: Decision

**Today's discussion involves the Belspring Estates project which may directly or indirectly involve improvements of infrastructure serving my residence, and such real property is valued in excess of \$5,000. However, the project would affect my property no differently than it would affect the public generally in terms of the multiple homes that are similarly connected to the infrastructure in question. Because of the multiple similarly situated residences connected with this infrastructure, I am a member of a group of three or more individuals who are affected by this transaction, as contemplated by Virginia Code Section 2.2-3112(b)(1), and my participation in this transaction is not prohibited by the Virginia State and Local Government Conflict of Interests Act. In accordance with this code section I hereby declare that I am able act fairly, objectively and in the public interest in discussing and voting on this topic.**

Subject: Review rate suggestions  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Water cutoff listing due to account delinquency  
Topic: Discussion and decision  
Suggestion: Decision

Subject: HT Bowling quotation for Oxford Avenue line replacement  
Topic: Discussion and confirming decision  
Suggestion: Decision

Subject: Purchase two wireless auto dialers for Timberlane pump stations  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Review BMS Direct quotations  
Topic: Discussion and hold

Subject: Review suggested letterhead formats  
Topic: Discussion and decision  
Suggestion: Decision

#### **10. Attorney's comments**

#### **11. To do listings (highlighted items are being worked on currently)**

- A. Brooklyn Road sewer extension
- B. Hickman sewer extension
- C. Riverbluff sewer extension
- D. Riverbend sewer extension – project stopped
- E. Change pump stations to wireless - started
- F. Belspring Estates sewer service - started
- G. Walnut line replacement tree roots
- H. Customer Town Hall
- I. Madison Avenue tree roots
- J. Oxford Avenue line replacement

#### **12. Adjournment**

**The next Board meeting is October 26, 2021**

**Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority**