

**Tuesday September 24, 2019**  
**Pulaski County Sewerage Authority Board of Directors Meeting**

**1. Welcome and call to order**

**Subject: Confirmation of a Quorum**  
**Type: Information**

A majority of members (3 out of 5) must attend in order to qualify as a quorum of the Board

Introduction of guests: Paul Brown  
Chris Hurst

**2. Approval of the agenda**

**Subject: Revisions to the agenda**  
**Type: Procedural**

All revisions to the published agenda are to be registered and approved prior to discussion

**3. Citizen comments**

**Subject: Citizen Comments**  
**Type: Procedural**

The Pulaski County Sewerage Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

**4. Approval of minutes**

**Subject: Review of minutes from monthly meeting**  
**Type: Decision**  
**Suggestion: Approval of minutes from August 27, 2019 Board meeting**

**5. Financial matters**

**Subject: Review of monthly statement of revenues and costs**  
**Type: Decision**  
**Suggestion: Approval of financial statement**

**Subject: Review of customer account status**  
**Type: Decision**  
**Suggestion: Approval of statement**

**Subject: Review of Sweeney account status**  
**Type: Information**

**Subject: Review of Rutherford account status**  
**Type: Information**

**Subject: Review of budget performance**

Type: Decision  
Suggestion: Approval of budget status

#### **5. Action items new business**

Subject: Review new billing cycle key dates  
Type: Decision  
Suggestion: Adopt recommended database update cutoff date

Subject: Hardware installed in Fairlawn allowing remote access  
Type: Decision  
Suggestion: Recommend purchase of the existing equipment

#### **6. Action items old business**

Subject: Paul Brown design feedback  
Type: Discussion and decision  
Suggestion: Establish a firm path forward

#### **7. Informational items**

Subject: Construction reference  
Topic: Information is for our facing partner whenever new construction is being considered

Subject: Potential contractor source  
Topic: Information is for a potential contractor whenever construction is being considered

Subject: Introduction of service partners  
Topic: PFRWA management team will join at the beginning of our October meeting

Subject: Review grease trap response rates  
Topic: There remain customer that are not compliant. Initial fines are applied.

Subject: Monthly billing  
Topic: Bills were mailed on 9/5, which is later than what is customary

Subject: Chris Hurst correspondence

Subject: Delinquency letters

Subject: Rate change implementation  
Topic: Calmest period yet

Subject: Further discussions with Mark Wiley

Subject: PSA work hours

Subject: Brooklyn pump #1  
Topic: Notification of the need to replace and rebuild the pump (high current draw)

#### **8. Attorney's comments**

**9. To do listings**

- a. Customer newsletter
- b. Public meeting – Pepper Hills I & I issue
- c. Alternative payment location

**10. Adjournment**

**The next Board meeting is scheduled for October 22, 2019 unless otherwise decided**