

Tuesday October 27, 2020
Pulaski County Sewerage Authority Board of Directors Meeting

1. Welcome and call to order

Subject: Confirmation of a Quorum
Type: Information

A majority of members (3 out of 5) must be in attendance in order to qualify as a quorum of the Board

2. Approval of the agenda

Subject: Revisions to the agenda
Type: Procedural

All revisions to the published agenda are to be registered and approved prior to discussion

3. Citizen comments

Subject: Citizen comments
Type: Procedural

The Pulaski County Sewerage Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

4. Approval of minutes

Subject: Review of minutes from monthly meeting
Type: Decision
Suggestion: Approval of minutes from September 22, 2020 Board meeting

5. Financial matters

Subject: Review of monthly statement of revenues and costs
Type: Decision
Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency
Type: Decision
Suggestion: Approval of account actions

Subject: Correspondence communicating our decision re: HME Properties LLC account
Topic: Discussion and decision

Subject: Review of budget performance
Type: Decision
Suggestion: Approval of budget status

5. Action items new business

Subject: Review and establish PCSA project priority listing plus grant submissions
Topic: Discussion
Suggestion: Decision

Subject: Revise pump station phone lines to wireless
Topic: Discussion
Suggestion: Decision

Subject: Review potential IT candidates
Topic: Discussion
Suggestion: Decision

Subject: Confirmation of billing solution for Presbyterian Church
Topic: Discussion
Suggestion: Decision

Subject: Produce customer newsletter for January?
Topic: Discussion
Suggestion: Decision

Action items old business

Subject: Pepper Hills project status – proceed or stop?
Type: Discussion and decisions
Suggestion: Decisions

Subject: Quotation and next steps towards a name change for the authority
Type: Discussion and decisions
Suggestion: Decisions

Subject: Establish name for the Authority
Topic: Discussion
Suggestion: Decision

Subject: Potential logo doodles
Type: Discussion

Informational items

Subject: Sewer overflow notification to DEQ – Brooklyn Road area
Topic: Information

Subject: PSA work hours
Topic: Information

Subject: PC maintenance team to investigate potential source of water inflow
Type: Information
Photos available at Board meeting

Subject: Open sewer cleanouts in Ritter Farms Court area requested to be closed off
Type: Information
Photos available at Board meeting

Subject: E mail invoicing project status
Topic: Information

Subject: Updates to monthly billing files
Topic: Information

Subject: Accident report involving one of our manhole covers
Topic: Information

Subject: Input to PFRWA auditors
Topic: Information

Subject: Correspondence communicating our decision re: Patricia Ball accounts
Topic: Information

Subject: Draper Aden annual survey results are available
Topic: Information

Subject: A 3rd request to remove delinquent charges from Hardees
Topic: Information

Attorney's comments

To do listings

- a. Customer newsletter
- b. Alternative payment location
- c. Potential name change for the Authority
- d. Brooklyn Road sewer extension
- e. Hickman sewer extension
- f. Riverbluff sewer extension
- g. Riverbend sewer extension
- h. Establish electronic invoice process
- i. Change pump stations to wireless

6. Adjournment

The next Board meeting is planned for November 24, 2020