



**Tuesday November 26, 2024**  
**Fairlawn Sewer Authority Board of Directors Meeting**

**1. Welcome and call to order**

**2. Subject: Confirmation of a Quorum**  
**Type: Information**

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

**3. Approval of the agenda**

**Subject: Revisions to the agenda**  
**Type: Procedural**

All revisions to the published agenda are to be registered and approved prior to discussion

**4. Citizen comments**

**Subject: Citizen comments**  
**Type: Procedural**

**5. Approval of minutes**

Subject: Review of minutes from monthly meeting  
Type: Decision  
Suggestion: Approval of minutes from October 22, 2024 Board meeting

**6. Financial matters**

Subject: Review of monthly statement of revenues and costs  
Type: Decision  
Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency  
Type: Decision  
Suggestion: Approval of account status

Subject: Review of budget performance  
Type: Decision  
Suggestion: Approval of budget status

**7. Informational items – consent items**

Subject: T.J. Cox acceptance letter

Subject: PSA work hours  
Topic: Information

Subject: Sweeney notification related to removal of penalties  
Topic: Information

Subject: VACORP valuation summary has been signed and delivered  
Topic: Information

Subject: Agreement with T&L associated to the Rose project has been signed and delivered  
Topic: Information

Subject: Notice of award for the Walnut project has been signed and delivered  
Topic: Information

#### **8. Action items new business**

Subject: Approve Pine Street project approach  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Approve development of a future treatment program with Duke's root Control  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Confirm meeting attendance report  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Authorize T.J. Cox announcement via newsletter  
Topic: Discussion and decision  
Suggestion: Decision

#### **9. Action items old business**

Subject: Walnut project status  
Topic: Discussion and decision  
Suggestion: Confirming decision

Subject: Rose project status  
Topic: Discussion and decision  
Suggestion: Confirming decision

#### **10. Attorney's comments**

#### **11. To do listings (highlighted items are being worked on currently)**

- a. Walnut – bid award has occurred. Post bid conference to be held followed with notice to proceed
- b. Rose bid publication is in process- under legal review
- c. Pine line replacement project

**12. Additional items for future consideration**

- a. Define project actions Rt. 114 – on hold
- b. Auto fill forms
- c. Hickman sewer extension – on hold
- d. Belspring Estates installation project- on hold
- e. Brooklyn CCTV investigation
- f. Brandon line blockages

**Adjournment**

**The next Board meeting is January 28, 2025**

Fairlawn Sewer Authority Board of Directors  
Term Information:

Board of Director Name	Term Expiration Date
Chris Stafford	October 31, 2026
Bennett (Benny) Harp	October 31, 2027
James R. (Randy) Miles	August 31, 2026
Dennis L. Setliff	December 31, 2024
Joseph L. Sheffey	May 31, 2025

Note: Board of Directors are appointed by the Pulaski County Board of Supervisors. Terms on the Board are for three years and there are no term limits.

**Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority**