

**Agenda**  
**Pulaski County Sewerage Authority Board Meeting**  
**November 27, 2018**  
**6:00 P.M.**

- **Call to Order**

- **Confirmation of a Quorum**

A majority of members (3 of 5) must be in attendance in order to qualify as a quorum of the Board

- **Citizen comments**

- **Approvals**

Recommendation - approval of minutes from the October 23, 2018 Board meeting

- **Unfinished business**

1. Fairlawn office hardware and software updates – information
2. Loan/grant submission - information

- **New business**

1. Hydraulic modeling quotation - discussion and decision
2. New businesses:
  - a. Vape and Play
  - b. Tobacco and Vape
  - c. Car washOwnership of Scott and Jean Baker and Jimmy Politis
3. Confirm meeting attendance for this year – discussion and decision
4. Process when a customer passes away – information and discussion
5. Develop maintenance plan
  - a. Ownership – who will be the responsible board member – discussion and decision
  - b. Inspector
6. Develop financial policies handbook – discussion and decision
7. Website posting update – Joe
8. First Bank response – discussion and decision

- **Attorney's comments**

Stephen V. Durbin

- **Financials – distributed at the meeting**

1. Review budget status – discussion and decision
2. Financial statements for month end October, 2018

3. Delinquent accounts – discussion and decision
  - a. Frank Smith property – discussion and decision
  - b. Matthew Ratcliff property – discussion
  - c. Patricia Ball – discussion
  - d. Myra Cox - discussion

- **Closed session**

**A. Enter Into Closed Session**

A closed meeting is requested pursuant to Section 2.2-3711(A)1 of the 1950 Code of Virginia, as amended, to discuss personnel matters.

**B. Return to Open Session**

Closed sessions allow the Pulaski County Sewerage Authority Board of Directors to discuss items that would be of disadvantage if discussed in public including personnel matters, property acquisition or disposition, prospective industry and legal matters. The specific topic for which a closed session has been called are included in the resolution entering into each executive session.

**C. Certificate of Executive Session**

WHEREAS, the Pulaski County Sewerage Authority Board of Directors of Pulaski County, Virginia has convened a closed meeting of this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act:

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Pulaski County Sewerage Authority Board of Directors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Pulaski County Sewerage Authority Board of Directors Pulaski County, Virginia hereby certifies to the best of each members' knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies; and (ii) only such public business matters as were identified in this motion convening the closed meeting were heard, discussed or considered by the Pulaski County Sewerage Authority Board of Directors .

**The next Board meeting is scheduled for January 22, 2019 unless otherwise decided**

THIS AGENDA IS SUBJECT TO CHANGE AT THE DISCRETION OF PULASKI COUNTY SEWERAGE AUTHORITY