



**Tuesday May 25, 2021**  
**Fairlawn Sewer Authority Board of Directors Meeting**

**1. Welcome and call to order**

**Subject: Confirmation of a Quorum**

**Type: Information**

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

**2. Approval of the agenda**

**Subject: Revisions to the agenda**

**Type: Procedural**

All revisions to the published agenda are to be registered and approved prior to discussion

**3. Citizen comments**

**Subject: Citizen comments**

**Type: Procedural**

The Fairlawn Sewer Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

**4. CONSENT ITEMS 6 and 7**

**5. Approval of minutes**

Subject: Review of minutes from monthly meeting

Type: Decision

Suggestion: Approval of minutes from April 27, 2021 Board meeting

**6. Financial matters**

Subject: Review of monthly statement of revenues and costs

Type: Decision

Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency

Type: Decision

Suggestion: Approval of account actions

Subject: Review of budget performance

Type: Decision

Suggestion: Approval of budget status

## **7. Action items new business**

Subject: What will be our planned direction after the state of emergency expires?  
Topic: Discussion and decision

Subject: Mike Whittaker has been requested to quote supporting activities for auto draft  
Topic: Discussion and decision whether we wish to proceed  
Suggestion: Decision

Subject: Review potential topics for a future customer survey  
Topic: Discussion

Subject: Review FY22 draft budget format  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Review Board member suggestions for specific rate revisions  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Revise June meeting date  
Topic: Discussion and decision  
Suggestion: Decision

## **8. Action items old business**

Subject: General status summary re: Belspring Estates  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Review suggested letterhead formats  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Pepper Hills project status – proceed or stop?  
Type: Discussion and decision  
Suggestion: Decision

## **9. Informational items**

Subject: PSA work hours  
Topic: Information

Subject: Wireless auto dialer installation is complete – Verizon has disconnected the landline  
Topic: Information

Subject: Official quote from BMS has been requested  
Topic: Information

## **10. Attorney's comments**

**11. To do listings (highlighted items are being worked on currently)**

- A. Alternative payment location**
- B. Brooklyn Road sewer extension
- C. Hickman sewer extension
- D. Riverbluff sewer extension
- E. Riverbend sewer extension**
- F. Change pump stations to wireless - started**
- G. Belspring Estates sewer service**
- H. Walnut line replacement
- I. Customer Town Hall
- J. Customer survey**
- K. Residential bill due date revision

**12. Adjournment**

**The next Board meeting is tentatively planned for June 15, 2021**

**Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority**