



FAIRLAWN SEWER AUTHORITY BOARD OF DIRECTORS

Meeting agenda – June 24, 2025

6:00 P.M.

Administration Conference Room, Peppers Ferry Regional Wastewater Treatment Authority
Facility, 7797 Mason Street, Fairlawn, Virginia

1. CALL TO ORDER and GENERAL MATTERS

- Kenny Bratton will join the meeting as an invited guest and prospective future member
- RFC will present the FY24 audit summary
- Approval of the agenda
- Approval of minutes of May 27, 2025 meeting
- Citizen's time

2. INFORMATION POINTS

- PSA support hours
- Water turn off report implements end of June
- Rural King manhole replacement is tentatively scheduled for July
- Repair application to the Pine manhole is scheduled for June 21
- Walnut mandrel feedback
- Bookkeeping computer status

3. ACTION MATTERS

- Presentation and adoption of FY24 audit report
- Board Emeritus nomination and election
- Board member nominations
- Adopt FY 26 budget
- Confirm system recommendation
- Approval of communication to Fu Lin

4. SUPERINTENDENT REPORT

5. ATTORNEY COMMENTS

6. ADMINISTRATIVE REPORTS

- Delinquent account status
- Financial report
- Budget status

7. CONSIDERATION OF MATTERS PRESENTED BY MEMBERS

8. CLOSED MEETING (IF REQUIRED)

9. NEXT MEETING DATE: July 22,2025

10. ADJOURNMENT

To do listings (highlighted items are being worked on currently)

- Further reduce operating costs
- Programmatic service termination report
- Rural King manhole replacement
- Research line issue between Fu Lin and Rural King
- Treat Pine manhole with chemical coating to reduce surface water infiltration

Additional items for future consideration

- Define project actions Rt. 114 – on hold
- Auto fill forms
- Hickman sewer extension – on hold
- Belspring Estates installation project- on hold
- Brooklyn CCTV investigation
- Brandon line blockages

Board of Director Name	Term Expiration Date
Chris Stafford	October 31, 2026
Bennett (Benny) Harp	October 31, 2027
James R. (Randy) Miles	August 31, 2026
Dennis L. Setliff	December 31, 2027
Joseph L. Sheffey	May 31, 2025

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Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority