



Tuesday June 25, 2024
Fairlawn Sewer Authority Board of Directors Meeting

1. Welcome and call to order

Subject: Confirmation of a Quorum

Type: Information

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

Mr. Kenny Bratton will attend this meeting as an invited guest.

2. Approval of the agenda

Subject: Revisions to the agenda

Type: Procedural

All revisions to the published agenda are to be registered and approved prior to discussion

3. Citizen comments

Subject: Citizen comments

Type: Procedural

4. Approval of minutes

Subject: Review of minutes from monthly meeting

Type: Decision

Suggestion: Approval of minutes from May 28, 2024 Board meeting

5. Financial matters

Subject: Review of monthly statement of revenues and costs

Type: Decision

Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency

Type: Decision

Suggestion: Approval of account status

Subject: Review of budget performance

Type: Decision

Suggestion: Approval of budget status

6. Informational items – consent items

Subject: PSA work hours
Topic: Information

Subject: Walnut, Pine, and Rose line replacement project has been posted
Topic: Discussion and decision
Suggestion: Decision

Subject: IT invoice for rate revision updates
Topic: Information

7. Action items new business

Subject: Review of FY22.23 audit
Topic: Discussion and decision
Suggestion: Decision

8. Action items old business

Subject: Approve the budget for FY24.25
Topic: Discussion and decision
Suggestion: Decision

Subject: Finalize and publish position profile for system superintendent
Topic: Discussion and decision
Suggestion: Decision

Subject: Define next steps for Belspring Estates
Topic: Discussion and decision
Suggestion: Decision

9. Attorney's comments

10. To do listings (highlighted items are being worked on currently)

- a. Walnut, Rose, and Pine streets – bid documents have been posted
- b. Belspring Estates funding investigation- awaiting funding request response

11. Additional items for future consideration

- a. Investigate investment schedules in June
- b. Define project actions Rt. 114 – on hold
- c. Auto fill forms
- d. Hickman sewer extension – on hold

12. Adjournment

The next Board meeting is July 23, 2024

Fairlawn Sewer Authority Board of Directors

Term Information:

Board of Director Name	Term Expiration Date
Chris Stafford	October 31, 2026
Bennett (Benny) Harp	October 31, 2024
James R. (Randy) Miles	August 31, 2026
Dennis L. Setliff	December 31, 2024
Joseph L. Sheffey	May 31, 2025

Note: Board of Directors are appointed by the Pulaski County Board of Supervisors. Terms on the Board are for three years and there are no term limits.

Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority