



Tuesday June 22, 2021
Fairlawn Sewer Authority Board of Directors Meeting

1. Welcome and call to order

Subject: Confirmation of a Quorum

Type: Information

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

2. Approval of the agenda

Subject: Revisions to the agenda

Type: Procedural

All revisions to the published agenda are to be registered and approved prior to discussion

3. Citizen comments

Subject: Citizen comments

Type: Procedural

The Fairlawn Sewer Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

4. CONSENT ITEMS 5, 6 and 7

5. Approval of minutes

Subject: Review of minutes from monthly meeting

Type: Decision

Suggestion: Approval of minutes from May 25, 2021 Board meeting

6. Financial matters

Subject: Review of monthly statement of revenues and costs

Type: Decision

Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency

Type: Decision

Suggestion: Approval of account actions

Subject: Review of budget performance

Type: Decision

Suggestion: Approval of budget status

7. Informational items

Subject: PSA work hours
Topic: Information

Subject: Verizon adjusted our bill as a result of disconnecting one line
Topic: Information

Subject: Hard drive replacement costs
Topic: Information

Subject: Site plan for the old BK location
Topic: Information

8. Action items new business

Subject: Review state of readiness for customer newsletter
Topic: Discussion and decision

Subject: Mike Whittaker has been requested to quote supporting activities for auto draft
Topic: Discussion and decision whether we wish to proceed
Suggestion: Decision

Subject: Review rate suggestions
Topic: Discussion and decision
Suggestion: Decision

Subject: Review BMS Direct quotations
Topic: Discussion and decision
Suggestion: Decision

9. Action items old business

Subject: Review suggested letterhead formats
Topic: Discussion and decision
Suggestion: Decision

Subject: Review potential topics for a future customer survey
Topic: Discussion

10. Attorney's comments

11. To do listings (highlighted items are being worked on currently)

- A. Alternative payment location – ready to implement**
- B. Brooklyn Road sewer extension
- C. Hickman sewer extension
- D. Riverbluff sewer extension
- E. Riverbend sewer extension
- F. Change pump stations to wireless - started**

G. Belspring Estates sewer service - started

H. Walnut line replacement

I. Customer Town Hall

J. Customer survey

K. Residential bill due date revision

12. Adjournment

The next Board meeting is July 27, 2021

Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority