



Tuesday January 25, 2022
Fairlawn Sewer Authority Board of Directors Meeting

1. Welcome and call to order

Subject: Confirmation of a Quorum

Type: Information

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

2. Approval of the agenda

Subject: Revisions to the agenda

Type: Procedural

All revisions to the published agenda are to be registered and approved prior to discussion

3. Citizen comments

Subject: Citizen comments

Type: Procedural

The Fairlawn Sewer Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

4. CONSENT ITEMS 5, 6 and 7

5. Approval of minutes

Subject: Review of minutes from monthly meeting

Type: Decision

Suggestion: Approval of minutes from November 23, 2021 Board meeting

6. Financial matters

Subject: Review of monthly statement of revenues and costs

Type: Decision

Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency

Type: Decision

Suggestion: Approval of account status and activity plan

Subject: Review of budget performance

Type: Decision

Suggestion: Approval of budget status

7. Informational items

Subject: Status of financial disclosure responses
Topic: Information

Subject: PSA work hours
Topic: Information

Subject: Discussion taken regarding possible office location
Topic: Information provided at the meeting

Subject: Request submitted for alternative mailing quotation
Topic: Information
No response has been provided from Pulaski County

Subject: Rocas' expansion plans
Topic: Information

Subject: Timberlane wireless auto dialers have been installed and are working
Topic: Information

8. Action items new business

Subject: Nominations and election for chairperson for calendar year 2022
Topic: Discussion and decision
Suggestion: Decision

Subject: Nominations and election for vice-chairperson for calendar year 2022
Topic: Discussion and decision
Suggestion: Decision

Subject: Define project approach and priority – Fairlawn Avenue and Rt. 114
Topic: Discussion and decision
Suggestion: Decision

Subject: Review contractor names and contact information from board members
Topic: Discussion and decision
Suggestion: Decision

Subject: Postmaster feedback associated to our current invoicing process
Topic: Discussion and decision
Suggestion: Decision

Subject: Revise delinquency penalties
Topic: Discussion and decision
Suggestion: Decision

Subject: Discuss actions related to Sweeney account
Topic: Discussion and decision
Suggestion: Decision

Subject: Discuss actions related to Ball account

Topic: Discussion and decision
Suggestion: Decision

Subject: Discuss actions related to Minnick accounts
Topic: Discussion and decision
Suggestion: Decision

Subject: Discuss actions related to Pulaski County account
Topic: Discussion and decision
Suggestion: Decision

9. Action items old business

Subject: Review rate suggestions
Topic: Discussion and decision
Suggestion: Decision

Subject: Confirm February meeting plans
Topic: Discussion and decision
Suggestion: Decision

10. Attorney's comments

11. To do listings (highlighted items are being worked on currently)

- A. Brooklyn Road sewer extension
- B. Hickman sewer extension
- C. Riverbluff sewer extension
- D. Riverbend sewer extension – project stopped
- E. Change pump stations to wireless – partially completed
- F. Belspring Estates sewer service – project stopped
- G. Walnut line replacement tree roots
- H. Customer Town Hall – no immediate plans
- I. Madison Avenue tree roots
- J. Oxford Avenue line replacement - completed
- K. Review invoice mailing options – started
- L. CCTV Rt. 114 line segment – completed
- M. Define project actions Rt. 114 and Fairlawn Avenue – started
- N. Repair open drains behind Salvation Army – completed
- O. Find water meter at Brooklyn location
- P. Duke's to retreat specific sewer lines
- Q. Upgrade plumbing at Timberlane pump station

12. Adjournment

The next Board meeting is February 22, 2022 at 6:00 P.M.

Fairlawn Sewer Authority Board of Directors

Term Information:

Board of Director Name	Term Expiration Date
Joseph W. Guthrie	October 31, 2023
Gerald T. (Tom) Lillard	October 31, 2024
James R. (Randy) Miles	August 31, 2023
Dennis L. Setliff	December 31, 2024
Joseph L. Sheffey	May 31, 2022

Note: Board of Directors are appointed by the Pulaski County Board of Supervisors. Terms on the Board are for three years and there are no term limits.

Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority