

Tuesday January 26, 2021
Pulaski County Sewerage Authority Board of Directors Meeting

1. Welcome and call to order

Subject: Confirmation of a Quorum
Type: Information

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

2. Approval of the agenda

Subject: Revisions to the agenda
Type: Procedural

All revisions to the published agenda are to be registered and approved prior to discussion

3. Citizen comments

Subject: Citizen comments
Type: Procedural

The Pulaski County Sewerage Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

4. Approval of minutes

Subject: Review of minutes from monthly meeting
Type: Decision
Suggestion: Approval of minutes from November 24, 2020 Board meeting

5. Financial matters

Subject: Review of monthly statement of revenues and costs
Type: Decision
Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency
Type: Decision
Suggestion: Approval of account actions

Subject: Review of budget performance
Type: Decision
Suggestion: Approval of budget status

5. Action items new business

Subject: Elect Board officers for 2020
Topic: Nominations and decision
Suggestion: Decision

Subject: Governor Northam's cutoff mandate
Topic: Discussion

Subject: Current delivery performance of the USPO
Topic: Discussion and decision
Suggestion: Decision

Subject: Do we desire to develop another customer survey?
Topic: Discussion and decision
Suggestion: Decision

Subject: Next steps towards a name change for the authority
Type: Discussion and confirmation
Suggestion: Decisions

Subject: Confirm content of customer newsletter
Topic: Discussion and decision
Suggestion: Decision

Subject: FedEx costs for customer mailing
Topic: Discussion and decision
Suggestion: Decision

Subject: Confirmation to retain insurance coverage at the current levels
Topic: Discussion and decision
Suggestion: Decision

Subject: Lee Avenue blockage
Topic: Discussion

Subject: Duke's Root Control treatment invoice and warranty
Topic: Discussion and confirmation of previous decision
Suggestion: Confirmation of decision

Subject: HT Bowling invoice for Walnut spot line replacement
Topic: Discussion and decision
Suggestion: Confirmation of decision

Subject: Review potential IT candidates
Topic: Discussion
Suggestion: No decision may be made

Subject: Review service area addresses to identify missing sewer customers
Topic: Discussion and decision
Suggestion: Decision

Subject: Replacement of Walnut Avenue line
Topic: Discussion and decision
Suggestion: Decision

Subject: Review rate calculation sheet

Topic: Discussion

6. Action items old business

Subject: Confirmation of activities at the Brooklyn pump station
Topic: Discussion
Suggestion: Decision

Subject: Review and establish PCSA project priority listing plus grant submissions
Topic: Discussion and decision
Suggestion: Decision

Subject: Revise pump station phone lines to wireless
Topic: Discussion

Subject: Pepper Hills project status – proceed or stop?
Type: Discussion and decision
Suggestion: Decision

Subject: Request for partial payment for E mail invoicing project
Topic: Discussion and confirmation of actions
Suggestion: Decision

Subject: Verizon response to our request to disconnect a line with retroactive credit
Topic: Discussion

7. Informational items

Subject: DEQ notification of overflow at 7480 Lee Highway
Topic: Information

Subject: Status of financial audit
Topic: Information

Subject: PSA work hours
Topic: Information

Subject: Miscommunication by me re: utility markings
Topic: Information

Subject: Discussions with Kevin Lorton
Topic: Information

Subject: PFRWA overflows
Topic: Information

Subject: We are working with a prospective client at 7438 Lee Highway
Topic: Information

Attorney's comments

8. To do listings

- a. Customer newsletter
- b. Alternative payment location
- c. Potential name change for the Authority
- d. Brooklyn Road sewer extension
- e. Hickman sewer extension
- f. Riverbluff sewer extension
- g. Riverbend sewer extension
- h. Establish electronic invoice process
- i. Change pump stations to wireless
- j. Belspring Estates sewer service

9. Adjournment

The next Board meeting is planned for February 23, 2021