

Tuesday January 28, 2020
Pulaski County Sewerage Authority Board of Directors Meeting

1. Welcome and call to order

Subject: Confirmation of a Quorum
Type: Information

A majority of members (3 out of 5) must be in attendance in order to qualify as a quorum of the Board

2. Approval of the agenda

Subject: Revisions to the agenda
Type: Procedural

All revisions to the published agenda are to be registered and approved prior to discussion

3. Citizen comments

Subject: Citizen comments
Type: Procedural

The Pulaski County Sewerage Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

4. Approval of minutes

Subject: Review of minutes from monthly meeting
Type: Decision
Suggestion: Approval of minutes from November 26, 2019 Board meeting

5. Financial matters

Subject: Review of monthly statement of revenues and costs
Type: Decision
Suggestion: Approval of financial statement



December 2019
financials.pdf

Subject: Review of customer account status
Type: Decision
Suggestion: Approval of account actions



December 2019 PCSA
delinquent accounts.p

Subject: Review of budget performance
Type: Decision
Suggestion: Approval of budget status



PCSA 2019-2020
budget actuals through

5. Action items new business

Subject: Confirmation of officers for 2020
Type: Decision
Suggestion: Confirm chair and vice chair positions

Subject: Review request to PC BOS for funding assistance
Type: Information and discussion
Suggestion: Establish next steps



Request to BOS with
signature.pdf

Subject: Review quotation for additional IT work
Type: Decision
Suggestion: Accept recommendation for IT services



Mike Whittaker quote
for delinquent account

Subject: DEQ overflow notification
Type: Discussion
Suggestion: Confirm actions taken this far



December 2, 2019

DEQ notification.pdf



January 17, 2020

DEQ notification.pdf

Subject: 2020 financial disclosure submission
Type: Discussion
Suggestion: Confirm individual compliance to the reporting requirements

Subject: Inspector and documentation quotes
Type: Decision
Suggestion: Confirmation of decision



T & L Brandon Road
Record Survey Scope



Periodic Inspection
Services.pdf



Hurt and Proffitt
inspection and document

Subject: Grant/loan application facilitator
Type: Information and discussion
Suggestion: Continue relationship into the future



Claire Collins
response.docx

6. Action items old business

Subject: Pulaski County request to allow discharge into existing storm water system
Type: Information
Suggestion: Confirmation of approval



Pulaski County
approval to discharge



Pulaski County School
approval to accept st

Subject: Review project control tower
Type: Discussion
Suggestion: Confirmation of status



I & I control
tower.xlsx

Subject: Secure BOS recommendation for our fifth board member term
Type: Discussion and decision
Suggestion: Confirmation of our recommendation to the BOS

7. Informational items

Subject: PSA work hours
Topic: Information



December PSA work
hours 2019 .pdf

Subject: Response to our request for PSA loan
Topic: Information



Response letter to
PCSA.pdf

Subject: Review grease trap response rates
Topic: No change from previous meeting

Subject: VACORP insurance coverage
Topic: Information



Comments from
initial insurance discus



January 13th
insurance discussion.p

Subject: Thank you letter to PSA
Topic: Information



Thank you to PSA.pdf

Subject: Alternate payment location
Topic: Information



Status of First Bank
as an alternate payme

Subject: Current audit status
Topic: Information



2020 audit
timing.docx



Audit engagement
letter 2019.pdf



Engagement Letter
Cover.pdf

Subject: VDOT reply under roadbed piping
Topic: Information



DC response
underroad conduit.dc

Attorney's comment

8. To do listings

- a. Customer newsletter
- b. Alternative payment location
- c. Potential name change for the Authority
- d. Brooklyn Road sewer extension
- e. Insurance coverage
- f. Tax levies

9. Adjournment

The next Board meeting is tentatively planned for February 25, 2020