

Tuesday February 23, 2021
Fairlawn Sewer Authority Board of Directors Meeting

1. Welcome and call to order

Subject: Confirmation of a Quorum
Type: Information

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

2. Approval of the agenda

Subject: Revisions to the agenda
Type: Procedural

All revisions to the published agenda are to be registered and approved prior to discussion

3. Citizen comments

Subject: Citizen comments
Type: Procedural

The Fairlawn Sewer Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority

CONSENT ITEMS 4 and 5

4. Approval of minutes

Subject: Review of minutes from monthly meeting
Type: Decision
Suggestion: Approval of minutes from January 26, 2021 Board meeting

5. Financial matters

Subject: Review of monthly statement of revenues and costs
Type: Decision
Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency
Type: Decision
Suggestion: Approval of account actions

Subject: Review of budget performance
Type: Decision
Suggestion: Approval of budget status

Subject: Correspondence sent to potential missing customers
Topic: Decision
Suggestion: Decision

6. Action items new business

Subject: Presentation of financial audit
Topic: Discussion
Suggestion: Decision to accept findings

Subject: Review proposed PFRWA treatment costs for FY2021/22
Topic: Discussion
Suggestion: Decision

Subject: Consideration for rate change
Topic: Discussion

Subject: Revise residential bill due date from 20th to the 25th of each month
Topic: Discussion

Subject: Should we develop an alternative payment site
Topic: Discussion

Subject: Should we secure alternative resources for grant funding
Topic: Discussion

Subject: Recommendations for new letterhead
Topic: Discussion
Suggestion: Decision

Subject: Implementation of COVID-19 repayment plan option
Topic: Discussion
Suggestion: Decision

7. Action items old business

Subject: Confirmation of activities at the Brooklyn pump station
Topic: Discussion
Suggestion: Decision

Subject: Review status Oxford Avenue overflow project by T&L
Topic: Discussion and decision
Suggestion: Decision

Subject: Approval of FedEx final costs for customer newsletter
Topic: Discussion
Suggestion: Decision

Subject: Review potential IT candidates
Topic: Discussion
Suggestion: No decision may be made
No potential candidates are identified

Subject: Revise pump station phone lines to wireless
Topic: Discussion

Subject: Pepper Hills project status – proceed or stop?
Type: Discussion and decision
Suggestion: Decision

8. Informational items

Subject: Submission to retain insurance coverage at the current levels
Topic: Information

Subject: Oxford Avenue overflow
Topic: Information

Subject: PSA work hours
Topic: Information

Attorney's comments

9. To do listings

- a. Alternative payment location
- b. Brooklyn Road sewer extension
- c. Hickman sewer extension
- d. Riverbluff sewer extension
- e. Riverbend sewer extension
- f. Change pump stations to wireless - started
- g. Belspring Estates sewer service
- h. Walnut line replacement
- i. Customer Town Hall
- j. Establish boundaries in light of water cutoff moratorium - started

10. Adjournment

The next Board meeting is planned for March 23, 2021

Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority