



**Tuesday April 23, 2024**  
**Fairlawn Sewer Authority Board of Directors Meeting**

**1. Welcome and call to order**

**Subject: Confirmation of a Quorum**

**Type: Information**

A majority of members (3 out of 5) must be in attendance to qualify as a quorum of the Board

**2. Approval of the agenda**

**Subject: Revisions to the agenda**

**Type: Procedural**

All revisions to the published agenda are to be registered and approved prior to discussion

**3. Citizen comments**

**Subject: Citizen comments**

**Type: Procedural**

The Fairlawn Sewer Authority welcomes and appreciates comments and suggestions from the public regarding issues of concern to the Authority.

**4. CONSENT ITEMS 5, 6 and 7**

**5. Approval of minutes**

Subject: Review of minutes from monthly meeting

Type: Decision

Suggestion: Approval of minutes from March 26, 2024 Board meeting

**6. Financial matters**

Subject: Review of monthly statement of revenues and costs

Type: Decision

Suggestion: Approval of financial statement

Subject: Review of customer account status with influence of delinquency

Type: Decision

Suggestion: Approval of account status

Subject: Review of budget performance

Type: Decision

Suggestion: Approval of budget status

## 7. Informational items

Subject: Contracts for engineering design efforts – Pyramid Healthcare pump station  
Topic: Information

Subject: Belspring Estates communication  
Topic: Information

Subject: PSA work hours  
Topic: Information

Subject: PCPSA will request a 7.5% increase in rates  
Topic: Information

Subject: Legislative actions related to service disruptions  
Topic: Information

Subject: USPO will raise rates by \$.05 in July  
Topic: Information

Subject: Madison and Oxford lines have been treated by Duke's Root Control  
Topic: Information

Subject: Newsletter was published  
Topic: Information

Subject: Customer contact form and instructions delivered to Will and Judy  
Topic: Information

## 8. Action items new business

Subject: Confirm Board member compensation level  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Revise payment plan process  
Topic: Discussion and decision  
Suggestion: Decision

## 9. Action items old business

Subject: Refine draft budget for upcoming fiscal year  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Review draft position profile for system superintendent  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Board members to identify our next prospective projects for funding  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Review Hickman Cemetery Road PER  
Topic: Discussion and decision  
Suggestion: Decision

Subject: Board members to identify our next prospective member  
Topic: Discussion and decision  
Suggestion: Decision

**10. Attorney's comments**

**11. To do listings (highlighted items are being worked on currently)**

- a. Walnut, Rose, and Pine streets – begin quotation process
- b. Belspring Estates funding investigation

**12. Additional items for future consideration**

- a. Hickman sewer extension PER
- b. Investigate investment schedules in June
- c. Define project actions Rt. 114 – on hold
- d. Investigate infrastructure capabilities to support Belspring Road apartment complex – on hold
- e. Treat Madison by Duke's Root Control – in progress
- f. Auto fill forms

**13. Adjournment**

**The next Board meeting is May 28, 2024**

Fairlawn Sewer Authority Board of Directors  
Term Information:

Board of Director Name	Term Expiration Date
Chris Stafford	October 31, 2026
Bennett (Benny) Harp	October 31, 2024
James R. (Randy) Miles	August 31, 2026
Dennis L. Setliff	December 31, 2024
Joseph L. Sheffey	May 31, 2025

Note: Board of Directors are appointed by the Pulaski County Board of Supervisors.  
Terms on the Board are for three years and there are no term limits.

**Pulaski County Sewerage Authority D.B.A. Fairlawn Sewer Authority**